



## Radical Enameling Workshop Proposal Guidelines

Thank you in advance for submitting your workshop proposal. “Radical Enameling” is a new way of thinking about how enameling is taught to those wanting to create with the medium. The workshops should have as their primary focus the use of unusual materials and techniques as well as an underlying purpose of expanding the critical conversation about contemporary enameling. The workshops, now in their 3rd year, have become a draw both within and outside the Bay Area.

We want to offer affordable tuition, create a comfortable atmosphere for learning and teaching, and pay instructors a reasonable honorarium and travel expense reimbursement. The Center will hold ca. 4-6 workshops in 2018. The workshops will be held primarily in partnership with [The Crucible](#) in Oakland, CA, the [Richmond Art Center](#) in Richmond, CA, and [Silvera Jewelry School](#) and will take place at these facilities which are superior for teaching enameling and metalworking. It is also possible that workshops may be held in other suitable spaces in and around the SF/Bay Area. The Center is actively searching for a space to call its own in which we can teach a large variety of enamel workshops and classes. This is something we all look forward to.

To have your workshop proposal considered for 2018, please send the following information, in pdf file format with jpeg images [see below] not to exceed 2 MB each, to [info@enamelcenter.org](mailto:info@enamelcenter.org) **no later than December 2, 2017:**

1. Workshop title and description –  
**Note: It is important that you tell us how the technique(s) you will be teaching are experimental. It is also important to specify how this workshop could expand the critical conversation about contemporary enameling. We will need to know what level of expertise is required to take your workshop and if you have a day-by-day syllabus.**
2. Possible dates you would be available to teach. Available dates are at a premium so flexibility in scheduling is an asset.
3. Number of days the workshop would take place – 2 to 5 days. We would prefer the workshops taking place within a 3-4 day range
4. Hours of workshop. We normally run workshops from 10 AM to 5 PM depending on contractual arrangements with the facilities which host the workshops
5. Amount of prep time needed - 4 hours of prep and clean up time has been allotted for each workshop.
6. List of tools, equipment , and supplies needed which the Center will provide (as part of a separate materials fee)
7. List of tools, equipment , and supplies needed which students should provide
8. Your requested daily salary – we are trying to budget a maximum of \$400 per day which is less than some of you are used to earning. We are a non-profit corporation and these workshops are relatively new. It would be a plus for you and the Center to be generous with the assessment of your time and skill.

9. Whether you would be willing to stay with someone while you are in the Bay Area. We try to find housing with another artist or workshop attendee in the area or arrange lodging in an Airbnb.
10. Your resumé and bio
11. 2-3 images of your work and/or images of work to be created in a workshop. One image of you, preferably working.  
Please keep file size to 2 MB per image. If you would like to put your images in a Dropbox folder and share that folder with the Center please feel free to do this.
12. Current contact info

The Center will reimburse instructors for RT transportation up to \$550, meals while teaching (up to \$30/day), and shipping expenses if some tools and supplies need to be shipped in advance (up to \$60).

We will try to arrange a presentation of you and your work to the public. You will receive an additional honorarium for this presentation of \$100.

You will be asked to submit all receipts for reimbursement within 30 days of the completion of your teaching.

We look forward to hearing from you and are excited to see what we can develop to move the medium forward. We will contact you after receipt of all your materials. A review committee chosen by the Center will go over all the proposals. Notifications should go out before Jan. 31, 2017.

Center for Enamel Art  
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